



## **Kids Club Charging Policy 2025 - 2026**

Our Kids Club operates Monday to Friday before and after school. Our Breakfast Club runs from 7:30am – 8:45am and includes breakfast which is served until 8:30am. Our After School Club runs from 3:15pm – 5.30pm and children are provided with a healthy snack and drink. The snacks provided for the children at Kids Club are included in the session fees, which are detailed below:

<b>Reception to Year 3</b>	<b>Cost</b>
Before School	£6.50
After School	£11.75
Before & After School	£18.25

### **Pre-School**

Please see the Pre-School charging policy for information regarding the fees for Pre-School children in our Kids Club.

### **Payments**

All payments will be made to the school online system (MCAS My Child At School) or by Childcare Vouchers. Please use your child's full name as the reference. Half term balances must be cleared by 4pm on the penultimate Friday (the second to last Friday) of each half term to secure your booking for the following half term. Unfortunately, if there are any outstanding debts after this date, we cannot continue to hold your place and will need to offer it to a family on our waiting list.

### **In-Year Changes**

Any in-year changes to booking requests must be made by email to [kidsclub@woodfordprimary.org.uk](mailto:kidsclub@woodfordprimary.org.uk) by 4pm on the penultimate Friday (the second to last Friday) of each half-term. This allows time for amendments to patterns and charges to be made before the start of the new half term. Changes will come into effect on the first day of the following half term.

### **Refunds**

No refunds or credits can be given for sessions booked but not used.

### **Late Collection Charge**

Please note that if you are late collecting your child from Kids Club, you will be charged at a rate of £5 per 5 minutes.

Fees are reviewed annually and may be subject to change to keep the organisation's income and expenditure in balance.