



**WOODFORD**  
PRIMARY SCHOOL

# **Woodford Pre-School**

Admissions Policy 2026 - 27

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This Admissions Policy is in place to ensure parents/carers and staff understand the process for the allocation of places at Woodford Primary School Pre-school.

The Laurus Trust is the Admissions Authority for places at Woodford Pre-school.

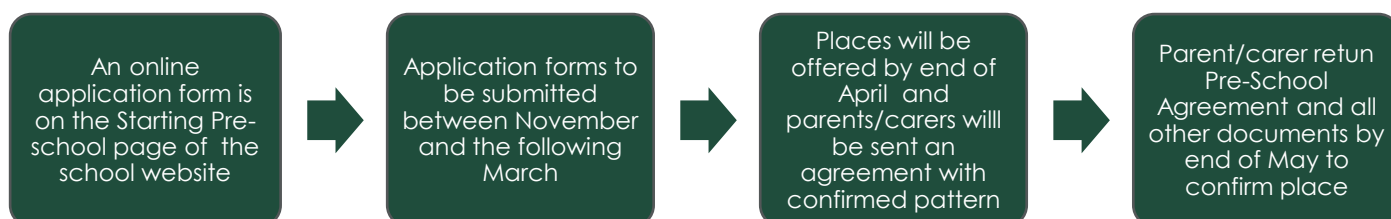
We offer Pre-school provision for children in the academic year before they start school.

| Academic Year                     | Birth Date Between                       |
|-----------------------------------|--|
| September 2026<br>to<br>July 2027 | 1 September 2022<br>to<br>31 August 2023 |
| September 2027<br>to<br>July 2028 | 1 September 2023<br>to<br>31 August 2024 |
| September 2028<br>to<br>July 2029 | 1 September 2024<br>to<br>31 August 2025 |

At Woodford Pre-school we offer full and part time places and will where possible, accommodate parental requests for their preferred pattern. Woodford Pre-School operates term time only from 8.45am- 3.15pm Monday to Friday. Woodford Pre-school is registered to care for children by Ofsted, under the Early Years Welfare Requirements.

Parents/ Carers are entitled to 15 hours of free childcare and can use these funded hours towards the cost of a place at Woodford Pre-School. Working families are eligible for 30 hours of free childcare and can use these funded hours towards the cost of a place at Woodford Pre-School. To find out more, please visit [Best start in Life](#) website.

### How do I apply for a place at Woodford Pre-school?



### Applications for Pre-School

- Applications can be made from 10<sup>th</sup> November 2025 to 13<sup>th</sup> March 2026.
- Offers will be made by the end of April 2026
- Parents must secure their place by the end of May ready for a September start
- Places will be allocated using the following priority order:

- a. Children of staff employed by the Laurus Trust
- b. Children with siblings in attendance at Woodford Primary School
- c. Distance (measured in a straight line from Woodford Primary School to the child's home address)

*For the purpose of allocating school places, distance will be measured as a straight line between the Local Land and Property Gazette (LLPG) address points for the respective home address and school, using the Easting and Nothing for address point.*

- Places will be offered on an availability basis, reflecting the sessions requested
- If we are unable to meet your request in full, alternative sessions will be offered if available
- If the alternatives offered are not suitable, you will be given the option of joining the waiting list
- The waiting list is reviewed on a regular basis and places are offered/allocated as soon as they become available

Please be aware that a place at Woodford Pre-school **does not** guarantee a place at Woodford Primary School. School admissions are arranged through Stockport Local Authority. For more information, please click on this [link](#).

## Waiting List for Pre-School

When there is more than one child on our waiting list, the following over subscription criteria will be used:

- a. Children of staff employed by the Laurus Trust
- b. Children with siblings in attendance at Woodford Primary School
- c. Distance (measured in a straight line from Woodford Primary School to the child's home address)

## Appeals

Parents and Carers have a right to appeal against any decision regarding admission to Woodford Pre-school. In the first instance, please outline the grounds of your appeal in writing to the Head of School via [admin@woodfordprimary.org.uk](mailto:admin@woodfordprimary.org.uk)

All appeals will be heard by a panel within 40 school days of receiving an appeal.